



OFFICE OF THE  
**UTAH STATE AUDITOR**

PLEASE READ THE "REPORTING REQUIREMENTS FOR STATE ENTITIES" DOCUMENT ON THIS WEBSITE IF YOU ARE UNSURE OF THE REPORTING REQUIREMENTS.

Complete the "Grants Awarded to Nonprofits by State Agencies" form for grants awarded to an NPO that received in the previous year or will receive in the year that the grant is issued:

- 1) at least 50% of its funds from federal, state, or local government entities or;
- 2) \$500,000 or more from state entities.

Deadline for submitting the form to the Office of the Utah State Auditor:

No later than **August 15<sup>th</sup>** of each year for all grants issued in the recently ended fiscal year.

We encourage you to complete the online form upon the awarding of each grant; however, you may also click on the link to download a spreadsheet which can be completed for multiple grants and emailed to [sao@utah.gov](mailto:sao@utah.gov). Please do not change the format of the spreadsheet, as the information will be uploaded to a database.

**For questions**, contact Ryan Roberts of the Office of the Utah State Auditor at 801-538-1721 or [ryanroberts@utah.gov](mailto:ryanroberts@utah.gov).