



OFFICE OF THE
STATE AUDITOR

Job Description - State Privacy Officer

Deadline for Applications: Position open until filled

The Office of the State Auditor has an opening for the State Privacy Officer (authorized in H.B. 243, 2021 General Session) as a full-time position, appointed by the State Auditor with advice and consent of the Utah Senate.

Duties

- Survey and compile information about privacy practices of designated government entities
- Make public and maintain information about these privacy practices on the State Auditor's website
- Provide designated government entities with educational and training materials developed by the Personal Privacy Oversight Commission
- Implement a process to respond to requests from individuals to review a designated government entity's privacy practice
- Annually, Identify and review which designated government entities' privacy practices pose the greatest risk to individual privacy, with particular focus on:
 - Data acquisition
 - Data storage
 - Data disposal
 - Data protection
 - Data sharing

Required Qualifications

- Bachelor's, Master's, or Doctorate degree in business administration, law, finance, accounting, computer science, information technology, or a related field
- A minimum of 5 years of experience in privacy, data protection, security, risk management, or compliance
- Excellent written and verbal communication skills, interpersonal and collaborative skills, and the ability to communicate security and risk-related concepts to technical and nontechnical audiences including executives and business stakeholders with the ability to lead and coordinate discussions

Preferred Qualifications

- Experience with civil liberties law and policy, particularly in regards to privacy
- Working knowledge of relevant state, federal, and international privacy policies, such as Privacy Shield, European Union General Data Protection Regulation (GDPR), e-Privacy Directive, Canada Personal Information Protection and Electronic Documents Act (PIPEDA), the British Columbia and Alberta Personal Information Protection Act(s), and the Ontario Act Respecting the Protection of Personal Information in the Private Sector and Asia Pacific Economic Cooperation (APEC) Cross Border Privacy Rules (CBPR) system.
- Knowledge of the data lifecycle and impact to privacy controls
- One or more IAPP certifications (CIPP, CIPM, CIPT, etc.)
- Has exposure to or knowledge of ISO 27001/27002 and 27018, SOC 1 and SOC 2 Type 2
- Demonstrates excellent analytical skills, ability to manage multiple projects under strict timelines, as well as the ability to work well in a demanding, dynamic environment and meet overall objectives
- Experience interfacing with elected and appointed government officials, including working with a multitude of government entities as well as with the Utah Legislature and relevant oversight committees
- Ability to independently research, understand, and apply regulatory requirements in a government setting while preserving confidentiality and exercising discretion
- Experience developing gap analyses of state, federal, and international requirements on privacy laws, regulations, and industry standards
- Ability to monitor trends and regulatory changes to privacy, data security, and laws and regulations in other jurisdictions

Compensation

\$100,000+ depending on experience and qualifications, plus benefits. This position is located in Salt Lake City, UT at the Capitol Complex. In-state travel will be required. Limited out of-state travel may also be required.

How to Apply: Please send a resume and cover letter indicating your current experience, qualification and interest. Please address letters or questions to:

Tauna MacPherson
Executive Assistant
tmacpherson@utah.gov

The Office of the State Auditor is an equal opportunity employer. Hiring is done without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability. In compliance with the Americans with Disabilities Act, the Office of the State Auditor provides reasonable accommodation to individuals with disabilities. For accommodation information or if you need an accommodation to complete the application process, please contact Tauna MacPherson at 801-538-1361.

The Office of the State Auditor is required to participate in E-Verify. Applicant must be able to successfully pass the required background check. This is an at-will (career service exempt) position. Incumbents placed in this title are appointed, non-classified, exempt from 67-19-12, and are required to be placed in a position schedule of AC (Employees in Offices of Elected Officials).

About the Office of the State Auditor

The Office of the State Auditor provides Utah taxpayers and government officials with an independent assessment of financial operation, statutory compliance, and performance management for state and local government.

Specific activities of the Office include performing financial audits, conducting federal funds compliance audits, providing local government oversight, conducting agency and program performance audits, performing fraud and compliance audits, and operating the State Auditor Hotline for citizens to report suspected financial issues or improprieties. These capabilities strengthen Utah State Government and help taxpayers have confidence in the integrity of Utah's government agencies.

The State Auditor is a Constitutional Officer of the State of Utah, elected directly by the state's citizens every 4 years. The role of the State Auditor is authorized in Article VII, Section 15 of the Utah Constitution.