

**Work Plan**

Name	Work	Actual Effort	Total_Effort	%_Hours_Used	Budgeted Cost	Remaining_Hc	Actual Revenue	Revenue Bala	Actual Cost
OVR20FS	747 h	767.5 h	768 h	102.8	89,375.84	-21 h	92,875.50	3,758.28	92,699.00
GB-01 Engagement Letter	3 h	1.5 h	1.5 h	50	390.00	1.5 h	207.00	(207.00)	198.00
GB - Risk Assessment	132 h	135 h	135 h	102.3	16,953.04	-3 h	18,112.75	828.92	17,618.50
General Planning Procedures	55 h	88.75 h	88.75 h	161.4	7,150.00	-33.75 h	12,247.50	4,657.50	11,537.50
GB-07 Planning Memos	8 h	2.5 h	2.5 h	31.3	1,040.00	5.5 h	345.00	(759.00)	325.00
CX-4.2.2 System Controls	40 h	26.5 h	26.5 h	66.3	4,993.04	13.5 h	3,121.00	(1,466.83)	3,491.00
Component Auditor Analysis	15 h	15 h	15 h	100	1,950.00	0 h	2,070.00	-	1,950.00
Opening Conference	14 h	2.25 h	2.25 h	16.1	1,820.00	11.75 h	329.25	(1,602.75)	315.00
MS - OVR Coordination Meetings	10 h	7.5 h	7.5 h	75	933.50	2.5 h	617.25	(140.39)	717.75
MS - CAFR Kick-off meeting	12 h	13 h	13 h	108.3	1,352.59	-1 h	1,247.50	23.08	1,385.50
MS - CAFR Coordination	88 h	96.25 h	96.25 h	109.4	13,137.14	-8.25 h	13,501.25	571.54	12,850.00
TB - Trial Balance	258 h	262.75 h	262.75 h	101.8	23,365.05	-4.75 h	23,479.75	1,955.22	24,531.00
TB - CAFR Roll-up/Proofing	100 h	108.75 h	108.75 h	108.8	9,466.24	-8.75 h	10,911.00	1,883.40	11,032.75
TB - MD&A	10 h	9 h	9 h	90	870.00	1 h	351.00	(39.00)	783.00
TB - Entity-wide Conversion	30 h	27.25 h	27.25 h	90.8	2,610.00	2.75 h	2,234.50	(225.50)	2,370.75
TB - Cash Flows	20 h	17.75 h	17.75 h	88.8	1,247.62	2.25 h	710.00	(80.48)	710.00
TB - Footnotes and Disclosure Checklist	70 h	75.75 h	75.75 h	108.2	6,825.98	-5.75 h	7,305.25	604.88	7,565.25
TB - Statistical Section	20 h	20.25 h	20.25 h	101.3	1,740.00	-0.25 h	1,660.50	20.50	1,761.75
TB - Clearing RNs	8 h	4 h	4 h	50	605.21	4 h	307.50	(208.58)	307.50
BA - Roll-up of UHEAA Stmt	12 h	8 h	8 h	66.7	1,560.00	4 h	1,104.00	(552.00)	1,040.00
BA - Roll-up of UHEAA Stmt	12 h	8 h	8 h	66.7	1,560.00	4 h	1,104.00	(552.00)	1,040.00
BA - Clearing RNs	0 h	0 h	0 h	?	-	0 h	-	-	-
GC - Completion	45 h	61.75 h	62.25 h	138.3	5,124.52	-17.25 h	7,474.50	2,188.42	7,280.75
In-charge CAFR Responsibilities/Review of CAFR	0 h	0 h	0 h	?	-	0 h	-	-	-
OVR GA-FA and OVR AP-2	25 h	24.75 h	24.75 h	99	2,772.22	0.25 h	3,045.75	162.42	2,905.75
Mgt. Rep Letter, Wrap-up Inquiries, Other Misc.	8 h	8.5 h	8.5 h	106.3	887.11	-0.5 h	867.00	(55.67)	847.00
GA-01 Management Letter	2 h	2 h	2.5 h	125	260.00	-0.5 h	276.00	-	260.00
GC - Communication w/ Governance, Wrap-up Procedures	5 h	12 h	12 h	240	650.00	-7 h	1,656.00	966.00	1,560.00
CAFR Audit Debrief	5 h	14.5 h	14.5 h	290	555.18	-9.5 h	1,629.75	1,115.67	1,708.00
GR - In-charge	52 h	66.75 h	66.75 h	128.4	6,760.00	-14.75 h	9,211.50	2,035.50	8,677.50
GR - Workpaper Review	12 h	12 h	12 h	100	1,560.00	0 h	1,656.00	-	1,560.00
GR - In-charge Supervision	40 h	54.75 h	54.75 h	136.9	5,200.00	-14.75 h	7,555.50	2,035.50	7,117.50
Engagement Manager Review	75 h	82 h	82 h	109.3	12,000.00	-7 h	13,366.00	1,141.00	13,120.00
DR - Supervision	25 h	28.75 h	28.75 h	115	4,000.00	-3.75 h	4,686.25	611.25	4,600.00
DR - Planning Review	15 h	13.75 h	13.75 h	91.7	2,400.00	1.25 h	2,241.25	(203.75)	2,200.00
DR - Testwork Review	10 h	21 h	21 h	210	1,600.00	-11 h	3,423.00	1,793.00	3,360.00
DR - Completion Review	25 h	18.5 h	18.5 h	74	4,000.00	6.5 h	3,015.50	(1,059.50)	2,960.00
CR - Concurring Review	30 h	33 h	33 h	110	4,800.00	-3 h	4,554.00	414.00	5,280.00
Technical Writer	30 h	0 h	0 h	0	3,000.00	30 h	-	(4,500.00)	-

<b>State</b>	<b>Track Stat</b>	<b>Budget Status</b>
Requested	Not Active	Not Active
Draft	On Track	On Track
Active	At Risk	At Risk
On Hold	Off Track	Off Track
Cancelled		
Completed		