



Mandy Teerlink <mteerlink@utah.gov>

Re: Public Records Request

John Dougall <jdougall@utah.gov>
To: Cleo Rank <cleo.rank@influencemap.org>
Cc: Mandy Teerlink <mteerlink@utah.gov>

Fri, Apr 29, 2022 at 9:47 AM

Cleo: Mandy Teerlink (cc'd) is our records officer. Please work through her. Thx

From: Cleo Rank <cleo.rank@influencemap.org>
Date: Friday, April 29, 2022 at 7:38 AM
To: John Dougall <jdougall@utah.gov>
Subject: Public Records Request

To the Office of State Auditor Dougall,

Under the Utah Government Records Access and Management Act, §63-2-101 et seq., I am requesting the following documents and public records:

- **Any and all documents including but not limited to records, memoranda, meeting notes, emails, and other correspondence relating to the planning, execution, and dissemination of the April 21, 2022 letter to S&P Global Ratings, Re: ESG Credit Indicators - State of Utah. This letter can be accessed here:**
https://treasurer.utah.gov/wp-content/uploads/04-21-22-Utah-Letter_SP-Global_ESG-Indicators.pdf

Definitions

"Any" and "all" mean all, each, any, and every.

"Document(s)" means any and all written, typed, printed, recorded or graphic matter, however produced, reproduced or stored, whether an original or a copy, and whether prepared, published or released by any person or entity, including but not limited to letters, reports, agreements, correspondence, intra-office or inter-office correspondence, telegrams, minutes or records of meetings, reports or summaries, expressions or statements, lists, drafts and revisions, invoices, receipts, original and preliminary notes, sketches, records, ledgers, contracts, bills of lading, bills, inventories, financial data, maps, memoranda, accounting and financial records, diaries, journals, calendars, statements, work papers, videotapes, photographs, pamphlets, brochures, advertisements, trade letters, press releases, drawings, recaps, tables, articles, summaries of conversations, computer cards, tapes, diskettes, or other means of electronically or magnetically maintaining information, and printouts.

The term "document(s)" also includes electronically stored data from which information can be obtained either directly or by translation through detection devices or readers; any such document is to be produced in a reasonably legible and usable form. The term "document(s)" includes all drafts of a document and all copies that differ in any respect from the original, including any notation, underlining, marking, or information not on the original. The term also includes information stored in, or accessible through, computer or other information retrieval systems (including any computer archives or back-up systems), together with instructions and all other materials necessary to use or interpret such data compilations.

I would like to request a waiver of all fees in that the disclosure of the requested information is in the public interest and will be made available to the general public as part of InfluenceMap's research process. InfluenceMap is a not for profit organization and the information is not being sought for commercial purposes.

In the event there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request be filed electronically, by email attachment if possible.

The Utah Government Records Access and Management Act requires that public records responses be made within five business days if the record is meant to benefit the general public. If access to the records I am requesting will take longer than this amount of time, please contact me with information about when I might expect copies or the ability to inspect the requested records.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

Thank you for considering my request.

Sincerely,

Cleo Rank
cleo.rank@influencemap.org

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Cleo Rank (she/her)
Analyst – Sustainable Finance, InfluenceMap
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