This document is for educational purposes only and needs to be customized further. Reach out to the State Privacy Officer at <u>privacy@utah.gov</u> before implementation.

## Personal Data Processing Consent Template

## (Used for optional data or where the law requires express consent)

We [name of your entity] need your permission to use some of your personal information.

Here's what you need to know:

What We Collect: [describe the types of data you need to collect.]

Why We Need It: [Explain the purpose of processing the data.]

We will not use this data for another purpose, unless you have given us your consent for that purpose as well, or we have a legal basis for processing it, such as to fulfil a contract with you or as the law may from time to time require.

We will only share the data with those who have a legitimate need to know, and we will apply appropriate safeguards to your data while under our control. Classes of entities we may share your data with: [describe the classes of people or entities who need access to the data]

Your Choice:

- Yes, I Agree: By selecting this, you allow us to use your information for the purposes described. You can change your mind at any time.
- No, I Do Not Agree: If you prefer not to give consent, we will not process your data for these purposes.

Your Control and Rights: You have control over your data. Contact us at [Contact Email] to change your preferences, ask questions, or request access, correction, or deletion of your data, as permitted by law.

- [] Yes, I Agree
- [ ] No, I Do Not Agree

Name:

Date:

Here is a link to our privacy policy. (put a link to a comprehensive privacy policy)